



SARAWAK OIL PALMS BERHAD
GROUP OF COMPANIES

JOB VACANCY

In line with our expansion programme, we invite dynamic individuals and suitable candidates to apply for the following positions:-

<u>JOB POSITION</u>	<u>REQUIREMENTS</u>
PROJECT ENGINEER <i>1 Vacancy in Bintulu</i> <i>1 Vacancy in Miri</i>	• Possess Degree in Civil Engineering or equivalent with minimum CGPA 3.00. • 2 to 3 years of working experiences in civil and structural works. • Well knowledge on contractor in building or infrastructural works. • Able to liaise effectively with clients, consultant and authorities on all technical and site issues. • Good interpersonal and communication skills with ability to interact with people at all levels. • Preferable local resident in <u>Bintulu</u> or <u>Miri</u>.
SITE SUPERVISOR <i>2 Vacancies in Bintulu</i>	• Possess Diploma in Building/Civil Engineering with minimum CGPA 2.50. • Preferably with 2 years of working experiences in the site supervision work or similar field. • Preferable local resident in <u>Bintulu</u>.
MANAGEMENT TRAINEE (ENGINEERING)	• Possess a Degree in Mechanical or other engineering discipline with minimum CGPA 3.00. • Able to work under pressure. • Fresh graduate are encouraged to apply.
RESEARCH SUPERVISOR <i>Based in Lambir</i>	• Minimum SPM or STPM with 4 Credit / Full pass. • Preferable with Science / Chemistry background. • Willing to travel to estates. • Able to work under pressure.
ADMIN EXECUTIVE <i>Based in Lambir</i>	• Possess Degree in Business Studies / Administration / Hotel Management or equivalent with minimum CGPA 3.00. • 2 to 3 years of working experiences in relevant field. • Willing to work at SOP Lambir Training Centre.

FLEET TRANSPORT IN-CHARGE <i>Based in Galasah Main Central Workshop</i>	• Preferably with technical background with few years' experience in managing fleet operation. • Capable of planning daily schedules / drivers arrangement / monitor fleet maintenance, driver performance and productivity. • Able to attend to the fleet breakdown / accident involve and handling driver grievances / welfare.
GENERAL DRIVER <i>Based in Galasah Main Central Workshop</i>	• Possess Class D / GDL driving license. • Preferable experience in driving Prime Mover Oil Tanker/ Trailer. • Training will be provided for those without experience.
FIELD SUPERVISOR	• Possess SPM / STPM / SAVTI / Institute Pertanian Semenguk Certificate / ISP Certificates with full pass at least 3 papers. • Must be prepared to work in rural conditions. • Good command of English and Bahasa Malaysia. • Willing to learn, self-motivated, lots of initiative and have high degree of discipline.
INTERNAL AUDIT EXECUTIVE / ASSISTANT	• Degree / Diploma in accounting, LCCI or equivalent. • Must possess good analytical skills, self motivated and are to work independently. • Good interpersonal skills, able to communicate well in Bahasa Malaysia and English. • Able to work under pressure and tight schedules, willing to travel.
HR Clerk	• Minimum SPM or STPM with 4 Credit / Full pass • Good command of English and Bahasa Malaysia. • Experience in office administrative tasks and clerical works would be an advantage. • Good interpersonal and communication skills.