



## **SARAWAK OIL PALMS BERHAD**

### **GROUP OF COMPANIES**

## **JOB VACANCIES**

In line with our expansion programme, we would like to invite dynamic and suitable individuals to join us on board for the following positions:-

### **1. SENIOR PLANTATION CONTROLLER**

Requirements:

- Possess a Degree / Diploma in Agricultural Science / Forestry/ Plantation Management.
- At least 15 years of hands on working experience and is familiar with field operational management.
- Should possess the ability of formulating and planning budgets, quality control and financial functions.
- Highly independent, multi-tasking, meticulous, agile, precise and able to evaluate projects or assignments.
- Good command in both written & spoken English and Bahasa Malaysia.

### **2. CORPORATE FINANCE MANAGER**

Requirements:

- Possess a Degree in Finance/ Accountancy from recognized institution or professional bodies such as CPA/ CIMA/ ACCA/ MACPA or equivalent.
- At least 3-5 years working experience in merchant bank and involve in corporate advisory work.
- Able to understand complex operations and business concepts and design appropriate financial models thereafter.
- Ability to work independently and meet tight deadlines in a challenging environment.
- Experience with a scalable and disciplined finance function including budgeting, financial modelling, and deep data analysis.
- Exceptional communication and interpersonal skills with ability to lead projects and to interface with senior management.

### **3. CONSERVATION MANAGER**

Requirements:

- Possess a Degree / Diploma in Agricultural Science / Forestry/ Plantation Management.
- At least 3-5 years related working experience.
- Practical working knowledge of conservation agriculture.
- Demonstrated experience with farmer mobilization, participatory research in the seed sector, and/or with soil, crop, and water management with resource-conserving technologies in Malaysia.
- Good understanding of conservation agriculture practices and scale-appropriate machinery, and demonstrated ability to find innovative solutions to problems encountered in the field.
- Highly independent, multi-tasking, meticulous, agile, precise and able to evaluate projects or assignments.
- Good command in both written & spoken English and Bahasa Malaysia.
- Good knowledge of global legislation, regulations, standards and practices.

### **4. HEAD OF MECHANIZATION**

Requirements:

- Possess at least a Degree in Mechanical Engineering/ Automotive Engineering.
- At least 3-5 years working experience in various production, crop protection, irrigation, and harvesting equipment.
- Excellent facilitation, communication, and team-building skills.
- Expertise with agricultural machinery is a plus.
- Must be willing to travel to rural areas.

**5. GENERAL MANAGER (PROPERTY DIVISION)**

## Requirements:

- Candidate must be in a position of currently managing a sizable sales budget (RM 1 billion per annum or above).
- Possess at minimum, a Degree in Civil Engineering, Quantity Surveying or Business with at least ten (10) years relevant experiences in general management with proven track record in similar function.
- Result-oriented and with leadership quality.
- Established and diverse media contacts in both national and local print, TV, radio and digital media outlets
- Strong training and presentation skills.
- Excellent negotiation and sales skills.
- Must be prepared for significant travelling and time away from family.

**6. INTERNAL AUDIT MANAGER**

## Requirements:

- Possess at least a Degree holder with at least 3 - 5 years of internal or external auditing experience.
- Able to work independently, under pressure and within tight deadlines.
- Must have good analytical, effective communication skills and interpersonal skills.
- Willing and able to travel for assigned work.
- Results-oriented and have a leadership quality to lead a dynamic team.
- Good command of written and spoken in English, Malay and Mandarin.

**7. TAX MANAGER / ASSISTANT MANAGER**

## Requirements:

- Member of the Malaysian Institute of Accountant (MIA).
- Possess a Degree in Accountancy from recognized institution or Professional Accounting Associations (CPA/ACCA/CIMA/MIA).
- At least 3 – 5 years of working experience in similar capacity.
- Good team leader and able to work independently under tight timeliness.
- Strong knowledge of Financial Reporting Standards (FRS).
- Analytical, accurate and able to work with minimum supervision.
- Committed and possess good initiatives.

**8. SENIOR BUSINESS DEVELOPMENT EXECUTIVE**

## Requirements:

- 3-5 years' experience in handling marketing, sourcing and sales related tasks.
- At least possess a degree in any discipline.
- Possess creative thinking in formulating strategies and plans.
- Customer and target-oriented and thrive in a hectic and unpredictable environment.
- Able to communicate, negotiate and engage professionally with diverse stakeholders.
- Good command of written and spoken in English, Malay and Mandarin.
- Effective face-to-face and telephone sales ability.
- Outgoing, pleasant disposition and excel in team.
- Must be willing to travel including to remote area.
- Able to work independently with minimum supervision.

**9. PROJECT ENGINEER**

## Requirements:

- Possess at least a Bachelor's Degree, Post Graduate Diploma, Professional Degree in Civil Engineering or equivalent.
- At least 2 - 3 years of working experiences in construction project.
- Good in project supervision which includes liaison with all parties involved in project (architect, consultants, contractors and government authorities)
- Assist to schedule work coordinate, monitor, and execute projects within the targeted completion time and budget.
- Good interpersonal and communication skills with ability to interact with people at all levels.
- Possess strong leadership, dynamic and resourceful.
- Able to work under pressure.

**10. HORTICULTURIST**

## Requirements:

- Candidate must possess at least a Bachelor's Degree/ Master's Degree in Agriculture/ Horticulture or equivalent.
- Preferably with 5 year(s) of working experience in related field.
- Passionate and knowledgeable in agriculture/ horticulture / plant breeding.
- Willing to travel and work in rural conditions.
- Fresh graduates are encouraged to apply.

**11. PLANT BREEDER**

## Requirements:

- Candidate must possess at least a Bachelor's Degree/ Master's Degree in Agriculture/ Agricultural Science/ Horticulture Science or equivalent.
- Preferably with 5 year(s) of working experience in related field.
- Fresh graduates are encouraged to apply.
- Passionate and knowledgeable in agriculture/ horticulture / plant breeding.
- Willing to travel and work in rural conditions.

**12. RISK MANAGEMENT EXECUTIVE**

## Requirements:

- Possess a Bachelor's Degree in Accounting, Business Administration, Finance, Economics or equivalent from a recognized institution.
- At least 1-2 year(s) of working experience in the related field is required for this position.
- Preferably male who are able to work independently, under pressure and within tight deadlines.
- Must have high self-initiative, resourceful, good analytical, effective communication skills and interpersonal skills.
- Willing and able to travel for assigned work.

**13. ANALYST PROGRAMMER**

## Requirements:

- Possess at least a Bachelor Degree in IT or equivalent.
- Minimum 2 years full time programming experiences, but fresh graduates with excellent results and demonstrate proven programming ability will be considered.
- Must have strong .NET programming background, MVC pattern in particular, proficiency in LinQ & SQL.
- Self-starter, team player and must be willing to be allocated when required.

**14. SURVEY EXECUTIVE**

## Requirements:

- Possess at least a Degree Land Surveying, Geographic Information System (GIS) or any related field on geo-information.
- Must be willing to travel and stay in oil palm in various rural locations within Sarawak for short or occasionally extended period of times.
- Preferably male.
- Fresh graduates are encouraged to apply.

**15. IT EXECUTIVE****Requirements:**

- Possess at least a Diploma, Advanced/Higher/Graduate Diploma, Bachelor's Degree, Post Graduate Diploma or Professional Degree in Computer Science/Information Technology or equivalent.
- At least with 2 years of working experience specializing in IT/Computer - Network/System/Database Admin.
- Provide support for in-house application system, existing IT infrastructure such as server & network administration, backup & recovery with regards to operations efficiency, system availability.
- Provide front-line technical support and troubleshooting of hardware and software problems to the end-users.
- General IT helpdesk & services coordination, license management, procurement, maintenance and support for IT hardware, software
- Must have high level of integrity, self-motivated, strong problem solving skills, team player, able to work independently and must be willing to travel when required.
- Fresh graduates are encouraged to apply.

**16. MILL ENGINEER****Requirements:**

- Possess a Degree in Mechanical/ Chemical/ Electrical or other engineering discipline with at least 3 - 5 years of working experience in palm oil milling industry.
- Must be prepared to work in rural conditions.
- Able to work under pressure.
- Ability to speak Mandarin would be added advantage.
- For Management Trainee position, fresh graduates are encouraged to apply.
- Preferably male.

**17. RESEARCH ASSISTANT****Requirements:**

- Candidate must possess at least a Bachelor's Degree in Agriculture/ Agricultural Science/ Biotechnology/ Horticulture or equivalent.
- Preferably male and fresh graduates are encouraged to apply.
- Willing to travel and work in rural conditions.

**18. INTERNAL AUDIT EXECUTIVE / ASSISTANT****Requirements:**

- Possess at least a Degree holder with at least 1 year of internal or external auditing experience.
- Preferably male who are able to work independently, under pressure and within tight deadlines.
- Must have good analytical, effective communication skills and interpersonal skills.
- Willing and able to travel for assigned work.

**19. ASSISTANT AGRONOMIST****Requirements:**

- Candidate must possess at least a Diploma/ Degree in Agricultural Science / Biotechnology / Microbiology or any other related field with minimum 1-2 years' experience in advisory work with an established research unit.
- Experience in field research and knowledge in oil palm and sustainable agriculture will be an added advantage.
- Good interpersonal and communication skills and able to work independently.
- Willing to learn, self-motivated, lots of initiative and have high degree of discipline.
- Willing to work and live in plantation environment.

**20. ADMINISTRATION ASSISTANT****Requirements:**

- Possess a Diploma/ Degree in Business Administration or other related discipline.
- Preferably with at least 1 - 3 years related working experience.
- Experience in clerical work & other office administrative tasks would be an added advantage.
- Good command of English & Bahasa Malaysia, and computer literate.
- Good communication and interpersonal skill.
- Fresh graduates are encouraged to apply.

<p><b>21. <u>MECHANICAL ENGINEER</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Preferably Male.</li> <li>• Background in Engineering (mechanical or electrical).</li> <li>• Prefer those with experience but fresh graduates are encourage to apply.</li> <li>• Must be able to work independently.</li> <li>• Good in problem solving.</li> </ul>
<p><b>22. <u>PURCHASING CLERK - To Be Based In Bintulu</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Possess at least SPM level.</li> <li>• Must be able to work independently with minimum supervision.</li> <li>• Able to communicate well with others, in Bahasa Malaysia or English.</li> <li>• Fresh graduates are encourage to apply.</li> </ul>
<p><b>23. <u>LAB ASSISTANT – To Be Based In Bintulu</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Minimum SPM / STPM or equivalent.</li> <li>• Preferable with experience but training can be provided.</li> </ul>
<p><b>24. <u>OPERATOR - To Be Based In Bintulu</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Minimum SPM or equivalent.</li> <li>• Good command of spoken and written Bahasa Malaysia and English.</li> <li>• Preferably with experience but training can be provided.</li> </ul>
<p><b>25. <u>TRANSPORT MANAGER / MANAGEMENT TRAINEE (VEHICLE WORKSHOP)</u></b> <b>– To Be Based in Bintulu Central Workshop</b> Requirements:</p> <ul style="list-style-type: none"> <li>• Candidate must possess a Degree in Mechanical &amp; Automotive Engineering/ Diploma/ Certificate in Logistics Management or any engineering discipline.</li> <li>• For Transport Manager position, at least 3 years of working experience in the related field.</li> <li>• For Management Trainee position, fresh graduates are encouraged to apply.</li> <li>• Keen interest in fleet maintenance, technical and fabrication works.</li> <li>• Willing to travel and hands on.</li> </ul>
<p><b>26. <u>FOREMAN / ASSISTANT FOREMAN</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Vocational / MLVK / Certificate / Diploma in Automotive Engineering from technical institute.</li> <li>• At least 5 years hands-on experience.</li> <li>• Those without technical qualification, over 10 years related working experience may also be considered.</li> <li>• Able to lead a team of mechanics, parts ordering &amp; control work operation.</li> <li>• Must be prepared to work in rural conditions.</li> </ul>
<p><b>27. <u>SENIOR MECHANIC / MECHANIC– To Be Based In Estate Workshop / Sepakau Mill</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Vocational / MLVK / Certificate in Automotive Engineering for technical institute.</li> <li>• A least 2 to 7 years related working experience.</li> <li>• Must be prepared to work in rural conditions.</li> </ul>
<p><b>28. <u>SENIOR WELDER / WELDER – To Be Based In Estate Workshop</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Preferably possesses trade school or vocational school certificates.</li> <li>• Minimum 3 years' experience in Electric Arc Welding.</li> <li>• Must be prepared to work in rural conditions.</li> </ul>
<p><b>29. <u>PRODUCTION SUPERVISOR – To Be Based In Murum, Belaga</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Preferably Diploma / Certificates in Manufacturing Engineering.</li> <li>• Preferably male.</li> <li>• Must be prepared to work in rural conditions.</li> </ul>
<p><b>30. <u>MECHANICAL FITTER – To Be Based In Murum, Belaga</u></b> Requirements:</p> <ul style="list-style-type: none"> <li>• Possess at least Diploma/ Certificate in Mechanical Engineering or Vocational Certificates in related field.</li> <li>• Preferably male.</li> <li>• Must be prepared to work in rural conditions.</li> </ul>

**31. TECHNICAL CLERK – To Be Based In Murum, Belaga**

Requirements:

- Minimum STPM or Certificates in Engineering.
- Good writing skill in production's report.
- Preferably male.
- Must be prepared to work in rural conditions.

**32. LAB ASSISTANT – To Be Based In Murum, Belaga**

Requirements:

- Minimum SPM / STPM (Science Stream).
- Preferable with experience but training can be provided.
- Must be prepared to work in rural conditions.

Interested candidates are invited to write in giving full personal / academic details, copies of relevant certificates, testimonials, employment history, current and expected salaries, telephone contact and a recent passport-sized photograph (n.r) with **white background**. Only shortlisted candidates will be contacted for interviews.

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