



SARAWAK OIL PALMS BERHAD
GROUP OF COMPANIES

JOB VACANCIES

We would like to invite dynamic and suitable individuals to join us on board for the following positions:-

1. TRANSPORT MANAGER / ASST. TRANSPORT MANAGER - To Be Based in Bintulu Central Workshop

Requirements:

- Candidate must possess a Degree in Mechanical & Automotive Engineering / Diploma / Certificate in Logistics Management or any engineering discipline
- At least 3 years of working experience in the related field

2. MANAGEMENT TRAINEE (WORKSHOP) - To Be Based in Bintulu Central Workshop

Requirements:

- Possess a Degree in Automotive / Mechanical Engineering
- Fresh graduates are encouraged to apply

3. FOREMAN / ASST. FOREMAN / SR. MECHANIC / MECHANIC

- To Be Based In Bintulu Central Workshop / Estates Workshop / Mill Workshop

Requirements:

- Vocational / MLVK / Certificate / Diploma in Automotive Engineering from technical institute with at least 2 years related working experience in trucks / Agricultural Tractor / light vehicles

4. ASSISTANT MILL ENGINEER

- To Be Based In Sepakau / Sabaju / Galasah Palm Oil Mill

Requirements:

- Possess at least a Degree in Engineering background or Diploma with preferably minimum 3 years of working experience in Palm Oil Refinery / Mechanical / Palm Oil Milling
- Must be prepared to work in rural conditions
- Ability to speak Mandarin would be an added advantage
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (ENGINEER)** position

5. ASSISTANT FOREMAN

- To Be Based In Sepakau Palm Oil Mill

Requirements:

- Must possess Certificate in Welding / Mechanical / Fitting or equivalent from technical institute
- At least 6 years of working experience in related field
- Able to do fitting, repairing and welding for plant machinery
- Able to lead & manage a team
- Able to plan, organize and execute tasks within timeframe

6. FITTER

- To Be Based In Sepakau / Metanik Palm Oil Mill

Requirements:

- Must possess Certificate in Welding / Mechanical / Fitting or equivalent from technical institute
- Preferably at least 3 years of working experience in related field
- Able to do fitting, repairing and welding for plant machinery
- Fresh graduates are encouraged to apply for **JR. FITTER** position

7. PROCESS SUPERVISOR

- To Be Based In Metanik Palm Oil Mill

Requirements:

- Must possess STPM certificate or equivalent or higher level
- Preferably at least 1 year related working experience in mill processing supervision
- Fresh graduates are encouraged to apply for the **TRAINEE PROCESS SUPERVISOR** position

8. ASSISTANT PRODUCTION ENGINEER

- To Be Based In Bintulu Refinery

Requirements:

- Must possess at least a Degree in Mechanical / Chemical / Electrical or equivalent with preferably at least 1 year of working experience in related field
- Possess own transport and able to work night shift
- Must possess good communication skills and computer skills (Microsoft word, excel, email)
- Ability to speak Mandarin would be an added advantage
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (PRODUCTION)** position

9. ADMIN MANAGER

- To Be Based In Head Office, Miri

Requirements:

- Must possess at least a Degree in Business Administration, Management or related field
- At least 5 years of working experience in related field
- Strong in problem solving, critical thinking, interpersonal, verbal, written communication skills
- Exceptional leadership & time, task & resource management skills
- Self-motivated with high integrity & ability to work independently with minimal supervision & multitasking

10. ACCOUNT ASSISTANT

- To Be Based In Head Office, Miri

Requirements:

- Must possess at least a Diploma in Accounting/C.A.T or ACCA finalist
- Preferably with at least 1 year of related working experience
- Knowledge of spreadsheet and computerized accounting systems
- Fresh Degree holders in Accounting are encouraged to apply

11. JR. ASSISTANT AGRONOMIST / ASSISTANT AGRONOMIST

- To Be Based In Lambir Research Centre

Requirements:

- Must possess at least a Degree in Agriculture Science, Biotech or equivalent
- Preferably with at least 1 year of related working experience
- Experience on plantation management will be an added advantage
- Ability to speak Mandarin would be an added advantage
- Fresh graduates are encouraged to apply

12. MECHANIZATION MANAGER / SR. MECHANIZATION ASSISTANT MANAGER

- To Be Based In Head Office, Miri

Requirements:

- Must possess at least a Degree in Mechanical Engineering / Automotive Engineering
- At least 3 years of working experience in various production, crop evacuation, irrigation & harvesting equipment
- Able to analyze opportunities to enhance the roles of agricultural mechanization in sustainable agricultural intensification and implement, monitor and evaluate agricultural mechanization programs and projects to increase its efficiency and productivity
- Must be willing to travel frequently to rural areas

13. CONSERVATION MANAGER / SR. CONSERVATION EXECUTIVE

- To Be Based In Head Office (Miri)

Requirements:

- Must possess at least a Degree or Diploma in Agricultural Science / Forestry / Plantation Management
- At least 3 years of related working experience
- Practical knowledge of conservation agriculture
- Familiarity in RSPO Certification & Compliance process
- Must be willing to travel frequently to rural areas
- Strong vocational interest in nature conservation
- Strong skills in planning and implementing schemes aimed at protecting, managing and improving natural habitats, increasing awareness of conservation in the community

14. ASST. SAFETY & HEALTH OFFICER

- To Be Based In Head Office (Miri)

Requirements:

- Must possess at least a Diploma or Certificate in Occupational Safety & Health from any institution / organization that is recognized by NIOSH & DOSH
- At least 1 year of working experience in Safety, Health & Environment related functions & system management
- Familiar with OSHA requirements and knowledgeable in safety practices

15. PUBLIC RELATIONS EXECUTIVE

- To Be Based In Head Office (Miri)

Requirements:

- Must possess at least a Diploma / Degree in Public Relations & Communications / Marketing / Mass Communication / Journalism / Advertising / Media or related discipline
- At least minimum 2 years working experience in advertising / event management or media industries
- Must have good interpersonal skills & able to work independently under minimal supervision as well as in a team
- Excellent writing, communication & presentation skills with good command of English & Bahasa Malaysia
- Ability to speak & write Mandarin would be an added advantage

16. DRIVER

- To Be Based In Murum

Requirements:

- Minimum SPM qualification with at least 2 years of working experience in the related field.
- Possess a valid driver's license (D)
- Familiar with rural roads and ability to drive long distance
- Frequent travelling between Miri & Murum Area

- Interested candidates are invited to submit a detailed resume together with their academic certificates and results to our following email address or deposit their resumes at the following link:-
 - Recruitment Email Address: sop.hr-recruitment@sopb.com.my
 - SOPB Deposit Resume: <http://www.sopb.com.my/career/deposit-resume/>
 - MYFutureJobs: www.myfuturejobs.gov.my
- Only shortlisted candidates will be contacted for interviews.

Sarawak Oil Palms Berhad (7949-M)

No.124-126, Jalan Bendahara, P.O. Box 547, 98007 Miri, Sarawak.

Website: www.sopb.com.my

E-mail: sop.hr-recruitment@sopb.com.my