



**SARAWAK OIL PALMS BERHAD**  
**GROUP OF COMPANIES**

## **JOB VACANCIES**

Sarawak Oil Palms Berhad & its subsidiaries would like to invite all qualified & interested applicants to apply for the following career opportunities:-

### **1. ESTATE MANAGER**

**- To Be Based In Estate Locations**

Requirements:

- **POSSESS** at least a Degree / Diploma in Agricultural Science / Forestry / Plantation Management
- **MINIMUM** 6 (six) years of working experience in Executive and/or Managerial role in oil palm plantation
- **STRONG** in controlling all aspects of estate works including manpower, agricultural practices, FFB production, management of cost of production, budgeting accounts & estate office procedures

### **2. ADMIN MANAGER**

**- To Be Based In Head Office, Miri**

Requirements:

- **POSSESS** at least a Degree in Business Administration, Management or related field
- **MINIMUM** 5 (five) years of working experience in Executive and/or Managerial role in related field
- **STRONG** in problem solving, critical thinking, interpersonal, verbal & written communication skills
- **EXCEPTIONAL** leadership & time, task & resource management skills
- **SELF-MOTIVATED** with high integrity & ability to work independently

### **3. MECHANIZATION MANAGER / SR. MECHANIZATION ASSISTANT MANAGER**

**- To Be Based In Head Office, Miri**

Requirements:

- **POSSESS** at least a Degree in Mechanical Engineering / Automotive Engineering
- **MINIMUM** 3 (three) years of working experience in various production, crop evacuation, irrigation & harvesting equipment
- **ABLE** to analyze opportunities to enhance the roles of agricultural mechanization in sustainable agricultural intensification
- **ABLE** to implement, monitor and evaluate agricultural mechanization programs & projects to increase its efficiency & productivity
- **MUST BE** willing to travel frequently to rural locations

### **4. CONSERVATION MANAGER / SR. CONSERVATION EXECUTIVE**

**- To Be Based In Head Office, Miri**

Requirements:

- **POSSESS** at least a Degree or Diploma in Agricultural Science / Forestry / Plantation Management
- **MINIMUM** 3 (three) years of working experience with conservation agriculture knowledge & familiarity in RSPO Certification & Compliance process
- **STRONG** vocational interest in nature conservation
- **STRONG** skills in planning & implementing schemes aimed at protecting, managing & improving natural habitats and also increasing awareness of conservation in the community
- **MUST BE** willing to travel frequently to rural locations

### **5. TRANSPORT MANAGER / ASST. TRANSPORT MANAGER**

**- To Be Based In Bintulu Central Workshop**

Requirements:

- **POSSESS** at least a Degree in Mechanical & Automotive Engineering / Diploma / Certificate in Logistics Management or any engineering discipline
- **MINIMUM** 3 (three) years of working experience in the related field

#### **6. ASSISTANT MILL ENGINEER**

##### **- To Be Based In Mill Locations**

###### Requirements:

- **POSSESS** at least a Degree or Diploma in Mechanical / Chemical / Electrical Engineering with preferably minimum 3 (three) years of working experience in Palm Oil Refinery / Mechanical / Palm Oil Milling
- **MUST BE** prepared to work in rural locations
- **ABILITY** to speak in Mandarin would be an added advantage
- **FRESH** graduates are encouraged to apply for **MANAGEMENT TRAINEE (ENGINEER)** position

#### **7. ENVIRONMENTAL OFFICER**

##### **- To Be Based in Head Office, Miri**

###### Requirements:

- **POSSESS** at least a Bachelor or Master Degree in Environmental Science, Environmental Law or other related discipline from recognised institution or universities
- **FAMILIARITY** with Environmental Quality Act requirements & environmental management and/or Social Science
- **ABLE** to develop & implement environmental strategies & action plans that ensure corporate sustainable initiatives are carried out
- **ABLE** to audit, analyse & report environmental performance of the company
- **MUST BE** willing to travel frequently to rural locations
- **FRESH** graduates are encouraged to apply

#### **8. PUBLIC RELATIONS EXECUTIVE**

##### **- To Be Based In Head Office, Miri**

###### Requirements:

- **POSSESS** at least a Diploma / Degree in Public Relations & Communications / Marketing / Mass Communication / Journalism / Advertising / Media or related discipline
- **MINIMUM** 2 (two) years of working experience in advertising / event management or media industries
- **MUST** have good interpersonal skills & able to work independently under minimal supervision as well as in a team
- **EXCELLENT** writing, communication & presentation skills with good command of English & Bahasa Malaysia
- **MUST BE** willing to travel to rural locations
- **ABILITY** to speak & write in Mandarin would be an added advantage

#### **9. R&D CHEMIST**

##### **- To Be Based In Bintulu Refinery**

###### Requirements:

- **POSSESS** at least a Degree in Chemistry / Food Science / Food Technology or related discipline with at least 1 (one) year of related working experience with a research establishment
- **GOOD** communication skill & report writing
- **FRESH** graduates are encouraged to apply

#### **10. OPERATIONS EXECUTIVE (DOWNSTREAM)**

##### **- To Be Based In Head Office, Miri**

###### Requirements:

- **POSSESS** at least a Degree in any field
- **ABILITY** to multi-task, meet critical deadlines & perform under pressure
- **MUST** have good analytical, effective communication skills & interpersonal skills
- **FRESH** graduates are encouraged to apply



### **11. FIELD SUPERVISOR**

#### **- To Be Based In Estate Locations**

##### Requirements:

- **POSSESS** at least a SPM / STPM / SAVTI / Institute Pertanian Sarawak Certificate / ISP Certificates
- **MINIMUM** of 5 credits including Bahasa Malaysia, English & Mathematics is required for SPM holders
- **WILLING** to learn, self-motivated & have high degree of discipline
- **FRESH** school leavers are encouraged to apply
- **3 MONTHS TRAINING** (Induction Plantation Program) will be provided for all successful candidates

### **12. IT SUPPORT ASSISTANT**

#### **- To Be Based In Head Office, Miri**

##### Requirements:

- **POSSESS** at least a Degree or Diploma in Computer Studies / Information Technology or equivalent with preferably at least 1 (one) year of related working experience
- **KNOWLEDGE** and hands-on experience in supporting & troubleshooting Windows OS desktop & Windows Server network environment, computer hardware assembly & diagnose basic computer, printer & network issues
- **FRESH** graduates are encouraged to apply

### **13. FITTER**

#### **- To Be Based In Metanik Palm Oil Mill**

##### Requirements:

- **POSSESS** a Certificate in Welding / Mechanical / Fitting or equivalent from technical institute with preferably at least 3 (three) years of related working experience
- **ABLE** to do fitting, repairing and welding for plant machinery
- **FRESH** graduates are encouraged to apply for **JR. FITTER** position

### **14. SR. MECHANIC / MECHANIC**

#### **- To Be Based In Bintulu Central Workshop / Estate Workshop / Mill Workshop**

##### Requirements:

- **POSSESS** at least a Vocational / MLVK / Certificate / Diploma in Automotive Engineering
- **MINIMUM** 2 (two) years of working experience in diagnosing, repairing & replacing components for Agricultural Tractor, Trucks or Light Vehicles

### **15. ELECTRICIAN**

#### **- To Be Based In Bintulu Refinery**

##### Requirements:

- **POSSESS** at least a Certificate / Diploma in Electrical or equivalent with minimum 1 (one) year of working experience in related field
- **HARDWORKING** & able to work night shift
- **ABLE** to work independently with minimal supervision

### **16. LAB ASSISTANT**

#### **- To Be Based In Bintulu Refinery**

##### Requirements:

- **POSSESS** at least a SPM certificate or equivalent or higher education level with preferably at least 1 (one) year related working experience in laboratory environment
- **ABLE** to work in shifts

### **17. MIXER TRUCK DRIVER**

#### **- To Be Based In Batching Plant**

##### Requirements:

- **MINIMUM** SPM qualification with at least 1 (one) - 2 (two) years of truck driving experience
- **POSSESS** a valid driver's license (E) with a GDL permit.
- **ABLE** to drive long distance from time to time

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- i) Interested candidates are invited to submit a detailed resume stating qualification, experience & expected salaries attached together with academic certificates and results at the following link:-
    - a) Recruitment Email Address: [sop.hr-recruitment@sopb.com.my](mailto:sop.hr-recruitment@sopb.com.my)
    - b) SOPB Resume Deposit: <http://www.sop.com.my/career/deposit-resume/>
    - c) MYFutureJobs: [www.myfuturejobs.gov.my](http://www.myfuturejobs.gov.my)
  - ii) Only shortlisted candidates will be contacted for interviews.

Sarawak Oil Palms Berhad (7949-M)

No.124-126, Jalan Bendahara, P.O. Box 547, 98007 Miri, Sarawak.

Website: [www.sop.com.my](http://www.sop.com.my)

E-mail: [sop.hr-recruitment@sopb.com.my](mailto:sop.hr-recruitment@sopb.com.my)