



SARAWAK OIL PALMS BERHAD GROUP OF COMPANIES

JOB VACANCIES

Sarawak Oil Palms Berhad & its subsidiaries would like to invite all qualified & interested applicants to apply for the following career opportunities:

BASED IN HEAD OFFICE – MIRI

1. CONSERVATION MANAGER / SR. CONSERVATION EXECUTIVE

Requirements:

- Possess at least a Degree / Diploma in Agricultural Science / Forestry / Plantation Management
- Minimum 3 years of working experience with conservation agriculture knowledge and familiarity in RSPO / MSPO Certification and Compliance process
- Must be willing to travel frequently to rural locations

2. MECHANIZATION MANAGER/ SR. MECHANIZATION ASSISTANT MANAGER

Requirements:

- Possess at least a Diploma / Degree in Mechanical Engineering / Automotive Engineering or related disciplines
- Minimum 3 years of working experience in Supervisory/Managerial Role involving in various production, crop evacuation, irrigation & harvesting equipment
- Must be willing to travel frequently to rural locations

3. HR EXECUTIVE (FOREIGN WORKERS DEPARTMENT)

Requirements:

- Possess at least a Degree in Human Resource Management or equivalent
- At least 3 years of working experience in handling recruitment of foreign workers, staffing activities and onboarding

4. CONTRACT & PROCUREMENT EXECUTIVE

Requirements:

- Possess at least a Degree / Diploma in Business Administration / Finance or business related field
- At least 3 years of working experiences in related field
- Accounting knowledge would be an added advantage

5. PROGRAMMER

Requirements:

- Possess at least a Degree in Computer Science or related field
- Experience in .NET Entity Framework, Asp.Net MVC, C#, develop web-based applications, and SQL Server Reporting Service
- Knowledge of Database design, SQL Queries, Data Layer etc. with MS SQL Server, LINQ, JavaScript, jQuery and Ajax
- Knowledge in android apps development/ Web API is an added advantage
- Fresh graduates are encouraged to apply for **JR. PROGRAMMER** position

6. IT SUPPORT ENGINEER

Requirements:

- Possess at least a Degree in Computer Studies/ Information Technology or equivalent
- At least 1-2 year(s) of working experience in the related field is required for this position
- Knowledge/ hands-on experience in supporting and troubleshooting Microsoft Windows OS desktop, Microsoft Windows Server/ Hyper-V virtualization, Microsoft SQL Database, MySQL Database, HPE/ Ubiquiti/ Engenius router & switch networking environment
- Fresh graduates are encouraged to apply

7. INSURANCE EXECUTIVE

Requirements:

- Possess at least a Diploma / Degree in any field
- At least 1 - 3 year(s) of working experience in Non-Motor / General Insurance
- Possess a Certificate/Diploma in Insurance would be an added advantage

8. QUANTITY SURVEYOR

Requirements:

- Possess at least a Diploma / Degree in Quantity Surveying
- At least 1-2 year(s) of working experience in building work industry or related field

9. INTERNAL AUDIT ASSISTANT

Requirements:

- Possess at least a Degree in Commerce / Business Studies or related field
- At least 1-2 year(s) of working experience in related field

10. ACCOUNTS ASSISTANT

Requirements:

- Possess at least a Diploma in Accounting / C.A.T or ACCA finalist
- At least 1 year of related working experience
- Knowledge of spreadsheet and computerized accounting systems

11. HR ASSISTANT

Requirements:

- Possess at least a Degree in Human Resource Management / Business Studies / Management or in any related field
- At least 1 year of related working experience
- Able to maintain confidentiality, demonstrate sound work ethics and perform with minimal supervision

12. DRIVER

Requirements:

- Minimum SPM qualification with at least 2 years of working experience in the related field
- Possess a valid driver's license (D)

13. CLEANER

Requirements:

- Possess at least a PMR/SPM certificate
- At least 2 years of related working experience

BASED IN LAMBIR ACADEMY

14. ACADEMY PRINCIPAL

Requirements:

- Possess at least Degree in Education
- At least 15 years of working experience in managing Secondary or Primary school
- Retired Principal from Secondary or Primary school are encouraged to apply

BASED IN LAMBIR MILL

15. PROCESS SUPERVISOR

Requirements:

- Possess at least STPM / Diploma in any field
- At least 2 years of working experience in palm oil mill
- Fresh graduates are encouraged to apply for **TRAINEE PROCESS SUPERVISOR**

BASED IN LAMBIR RESEARCH CENTRE

16. RESEARCH SUPERVISOR

Requirements:

- Possess at least a STPM / Diploma in Agriculture related course
- At least 2 years of related working experience
- To assist in routine leaf and soil sampling for all the trials under R&D

BASED IN BINTULU CENTRAL WORKSHOP

17. MECHANIZATION EXECUTIVE / SUPERVISOR

Requirements:

- Possess a Diploma / Degree in Agricultural / Engineering
- Few years of experience in agriculture practice
- Keen in Agricultural Mechanization Innovation
- Willing to travel to rural locations

18. PRIME MOVER DRIVER

Requirements:

- Possess at least PMR / SPM certificate
- Possess full class GDL & E driving license with at least 3 years of experience in driving Prime Mover Oil Tanker/ Trailer

BASED IN WORKSHOP (BINTULU/ESTATE/MILL)

19. SR. MECHANIC / MECHANIC

Requirements:

- Possess at least a Vocational / MLVK / Certificate / Diploma in Automotive Engineering
- Minimum 2 years of working experience in diagnosing, repairing & replacing components for Agricultural Tractor, Trucks or Light Vehicles

20. WELDER

Requirements:

- Vocational / MLVK / Certificate from technical institute with at least 3 years of related working experience
- Fresh graduates are encouraged to apply for **JR. WELDER** position

BASED IN BINTULU REFINERY

21. CHEMIST

Requirements:

- Possess at least a Degree in Chemistry / Microbiology / Physics / Biology / Food Science / Food Technology or related discipline
- At least 1 - 2 years of working experience related to food, nutrition, food manufacturing and processing

22. ASSISTANT PRODUCTION ENGINEER

Requirements:

- Possess at least a Degree in Mechanical / Chemical / Electrical / Petrochemical Engineering or equivalent
- Possess own transportation and able to work night shift (on rotation basis)
- Ability to speak mandarin would be **an added advantage**
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (PRODUCTION)** position

23. ASSISTANT SAFETY AND HEALTH OFFICER

Requirements:

- Possess at least a Diploma or Certificate in Occupational Safety and Health from any institution / organization that is recognized by NIOSH & DOSH
- At least 1 year of working experience in Safety, Health and Environment related functions and system management
- Familiar with OSHA requirements and knowledgeable in safety and health practices

24. PURCHASING ASSISTANT

Requirements:

- Possess at least a Diploma / Degree in Business Administration / Management or in any related field
- At least 2 years of working experience in purchasing and procurement

25. LAB ASSISTANT

Requirements:

- Possess SPM/STPM/SKM/Diploma in Patisseries/ Baking Course/ Food Process or any food manufacturing related discipline.
- At least 1 year of working experience in food processing or food manufacturing outlets/ factories

26. PRODUCTION OPERATOR

Requirements:

- Possess at least a SPM certificate
- Able to work night shifts and overtime
- Able to work responsibly & independently with minimal supervision

27. FITTER

Requirements:

- Possess at least SPM/Certificate in Welding/ Mechanical/ Fitting or equivalent
- At least 1 year of working experience in related field

28. ELECTRICIAN

Requirements:

- Possess at least a Diploma in Electrical Engineering or equivalent
- At least 1 year of working experience in related field

BASED IN BINTULU CENTRAL STORE

29. LORRY DRIVER

Requirements:

- Possess at least PMR / SPM certificate
- Possess D/GDL/E License
- At least 3 years of working experience in related field

BASED IN METANIK MILL, MURUM

30. BOILERMAN (GRADE 2)

Requirements:

- Possess Boilerman Grade 2 certificate from DOSH
- At least 3 years of working experience as Boilerman

31. MACHINIST

Requirements:

- Minimum SPMV in Mechanical with at least 2 years of working experience in related field
- Knowledge of maintains & operates lathe machines, drilling machine, etc
- Able to do precise measurement for samples for cutting or shaping accordingly
- Able to read particular drawing for parts machining
- Ability to plan & coordinate with maintenance team for parts required

32. DRIVER

Requirements:

- Possess at least a SPM certificate
- Possess GDL&D License and able to drive/travel and work independently
- At least 1 year of working experience in related field

BASED IN MILL LOCATIONS

33. ASSISTANT MILL MAINTENANCE ENGINEER

Requirements:

- Possess at least a Degree in Mechanical/ Chemical/ Electrical/ Petrochemical Engineering or equivalent
- Must be prepared to work in rural locations
- Ability to speak in Mandarin would be an added advantage
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (ENGINEER)** position

34. ELECTRICIAN

Requirements:

- Possess at least a Diploma in Electrical Engineering or equivalent
- At least 1 year of working experience in related field

35. PROCESS SUPERVISOR / ASSISTANT PROCESS SUPERVISOR

Requirements:

- Possess at least SPM / STPM certificate / Diploma in any field
- At least 1 year of working experience in related field
- Fresh graduates are encouraged to apply

36. CHIEF GRADER

Requirements:

- Minimum STPM or Certificates in Engineering
- Must be prepared to work in rural conditions

37. FITTER

Requirements:

- Possess Certificate in Welding/ Mechanical/ Fitting or equivalent
- At least 3 years of working experience in related field

BASED IN ESTATE LOCATIONS

38. ESTATE MANAGER

Requirements:

- Possess at least a Degree / Diploma in Agricultural Science / Forestry / Plantation Management
- Minimum 6 years of working experience in Executive and/or Managerial role in oil palm plantation

39. FIELD SUPERVISOR

Requirements:

- Possess at least a SPM / STPM / SAVTI / Institute Pertanian Sarawak Certificate / ISP Certificates
- Minimum of 5 credits including Bahasa Malaysia, English & Mathematics is required for SPM holders
- Fresh school leavers are encouraged to apply
- Training will be provided for all successful candidates

40. FERRY OPERATOR

Requirements:

- Possess at least a SPM certificate
- Possess a Malaysia Seafarers' Identity Document and had been certified by the Marine Department Malaysia in Basic Training
- Minimum 2 years of working experience in operating a ferry

BASED IN CLINIC IN BELURU AND MURUM REGION

41. MEDICAL ASSISTANT

Requirements:

- Possess at least a Diploma in Medical Assistant or professional certificate & must be a Member of Medical Assistant Board Malaysia
- Preferably at least 2 years of working experiences in related field
- Fresh graduates are encouraged to apply

- i. Interested candidates are invited to submit a detailed resume stating qualification, experiences & expected salary attached together with academic certificates and results at the following email and link provided:-
- a. Recruitment Email Address: [**sop.hr-recruitment@sopb.com.my**](mailto:sop.hr-recruitment@sopb.com.my)
- b. SOPB Resume Deposit: <http://www.sop.com.my/career/deposit-resume/> or you may scan the QR code at the page below.
- ii. Only **SHORTLISTED** candidates will be contacted for interviews.

Sarawak Oil Palms Berhad (7949-M)
No.124-126, Jalan Bendahara, P.O. Box 547, 98007 Miri, Sarawak.
Website: www.sop.com.my E-mail: sop.hr-recruitment@sopb.com.my

