



SARAWAK OIL PALMS BERHAD GROUP OF COMPANIES

JOB VACANCIES

Sarawak Oil Palms Berhad & its subsidiaries would like to invite all qualified & interested applicants to apply for the following career opportunities:

BASED IN HEAD OFFICE – MIRI

1. GEO-INFO MANAGER

Requirements:

- Possess at least a Degree in Geomatics Science / Engineering, Land Surveying, Remote Sensing or GIS from a recognized university
- Minimum 6 years of Managerial Roles in Land Survey, Remote Sensing and / or GIS, including experience in project management and / or managing teams
- Must be willing to travel frequently to rural locations

2. HR EXECUTIVE (FOREIGN WORKERS DEPARTMENT)

Requirements:

- Possess at least a Degree in Human Resource Management or equivalent
- At least 3 years of working experience in handling recruitment of foreign workers, staffing activities and onboarding

3. PROGRAMMER

Requirements:

- Possess at least a Degree in Computer Science or related field
- Experience in .NET Entity Framework, Asp.Net MVC, C#, develop web-based applications, and SQL Server Reporting Service
- Knowledge of Database design, SQL Queries, Data Layer etc. with MS SQL Server, LINQ, JavaScript, jQuery and Ajax
- Knowledge in android apps development/ Web API is an added advantage
- Fresh graduates are encouraged to apply for **JUNIOR PROGRAMMER** position

4. QUANTITY SURVEYOR

Requirements:

- Possess at least a Degree in Quantity Surveying
- At least 1-2 year(s) of working experience in building work industry or related field

5. CONTRACT & PROCUREMENT EXECUTIVE

Requirements:

- Possess at least a Diploma in Business Administration / Finance or business related field
- At least 3 years of working experience in related field
- Accounting knowledge would be an added advantage

6. INTERNAL AUDIT ASSISTANT

Requirements:

- Possess at least a Degree in Commerce / Business Studies or related field
- At least 1-2 year(s) of working experience in related field

7. ACCOUNTS ASSISTANT

Requirements:

- Possess at least a Diploma in Accounting / C.A.T or ACCA finalist
- At least 1 year of related working experience
- Knowledge of spreadsheet and computerized accounting systems

BASED IN KUCHING OFFICE

8. INSURANCE EXECUTIVE (In-house)

Requirements:

- Possess at least a Diploma in any field
- At least 1 - 3 year(s) of working experience in Non-Motor / General Insurance
- Possess a Certificate/Diploma in Insurance would be an added advantage

BASED IN LAMBIR MILL

9. PROCESS SUPERVISOR

Requirements:

- Possess STPM / Diploma in any field
- At least 2 years of working experience in palm oil mill
- Fresh graduates are encouraged to apply for TRAINEE PROCESS SUPERVISOR

BASED IN LAMBIR RESEARCH CENTRE

10. RESEARCH SUPERVISOR

Requirements:

- Possess STPM / Diploma in Agriculture related course
- At least 2 years of related working experience
- To assist in routine leaf and soil sampling for all the trials under R&D
- Fresh graduates are encouraged to apply

BASED IN BINTULU CENTRAL WORKSHOP

11. MECHANIZATION EXECUTIVE / SUPERVISOR

Requirements:

- Possess at least a Diploma in Agricultural / Engineering
- Few years of experience in agriculture practice
- Keen in Agricultural Mechanization Innovation
- Willing to travel to rural locations

12. PRIME MOVER DRIVER

Requirements:

- Possess at least PMR certificate
- Possess full class GDL & E driving license with at least 3 years of experience in driving Prime Mover Oil Tanker/Trailer

BASED IN WORKSHOP (BINTULU/ESTATE/MILL)

13. SENIOR MECHANIC / MECHANIC

Requirements:

- Possess Vocational / MLVK / Certificate / Diploma in Automotive Engineering
- Minimum 2 years of working experience in diagnosing, repairing & replacing components for Agricultural Tractor, Trucks or Light Vehicles

14. WELDER

Requirements:

- Possess Vocational / MLVK / Certificate from technical institute with at least 3 years of related working experience
- Fresh graduates are encouraged to apply for JUNIOR WELDER position

BASED IN BINTULU REFINERY

15. CHEMIST

Requirements:

- Possess at least a Degree in Chemistry / Microbiology / Physics / Biology / Food Science / Food Technology or related discipline
- At least 1 - 2 years of working experience related to food, nutrition, food manufacturing and processing

16. ASSISTANT PRODUCTION ENGINEER

Requirements:

- Possess at least a Degree in Mechanical / Chemical / Electrical / Petrochemical Engineering or equivalent
- Possess own transportation and able to work night shift (on rotation basis)
- Ability to speak in Mandarin would be **an added advantage**
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (PRODUCTION)** position

17. ASSISTANT SAFETY AND HEALTH OFFICER

Requirements:

- Possess at least a Certificate in Occupational Safety and Health from any institution / organization that is recognized by NIOSH & DOSH
- At least 1 year of working experience in Safety, Health and Environment related functions and system management
- Familiar with OSHA requirements and knowledgeable in safety and health practices

18. PURCHASING ASSISTANT

Requirements:

- Possess at least a Diploma in Business Administration / Management or in any related field
- At least 2 years of working experience in purchasing and procurement

19. PACKAGING CLERK

Requirements:

- Possess SPM / STPM / Diploma in Secretarial
- At least 1 year of working experience in related field

20. KITCHEN TECHNICIAN

Requirements:

- Possess SPM / STPM / Diploma in Patisseries / Baking Course / Food Process or any food manufacturing related discipline
- At least 1 year of working experience in food processing or food manufacturing outlets/ factories

21. PRODUCTION OPERATOR

Requirements:

- Possess at least a SPM certificate
- Able to work night shifts and overtime
- Able to work responsibly & independently with minimal supervision

22. FITTER

Requirements:

- Possess SPM / STPM / Certificate in Welding/ Mechanical/ Fitting or equivalent
- At least 1 year of working experience in related field

23. ELECTRICIAN

Requirements:

- Possess at least a Diploma in Electrical Engineering or equivalent
- At least 1 year of working experience in related field

BASED IN BINTULU CENTRAL STORE

24. LORRY DRIVER

Requirements:

- Possess at least PMR certificate
- Possess D/GDL/E License
- At least 3 years of working experience in related field

BASED IN METANIK MILL, MURUM

25. BOILERMAN (GRADE 2)

Requirements:

- Possess Boilerman Grade 2 certificate from DOSH
- At least 3 years of working experience as Boilerman

26. MACHINIST

Requirements:

- Minimum SPMV in Mechanical with at least 2 years of working experience in related field
- Knowledge of maintains & operates lathe machines, drilling machine, etc
- Able to do precise measurement for samples for cutting or shaping accordingly
- Able to read particular drawing for parts machining
- Ability to plan & coordinate with maintenance team for parts required

BASED IN MILL LOCATIONS

27. ASSISTANT MILL MAINTENANCE ENGINEER

Requirements:

- Possess at least a Degree in Mechanical / Chemical / Electrical / Petrochemical Engineering or equivalent
- Must be prepared to work in rural locations
- Ability to speak in Mandarin would be an added advantage
- Fresh graduates are encouraged to apply for **MANAGEMENT TRAINEE (ENGINEER)** position

28. ELECTRICIAN

Requirements:

- Possess at least a Diploma in Electrical Engineering or equivalent
- At least 1 year of working experience in related field

29. PROCESS SUPERVISOR / ASSISTANT PROCESS SUPERVISOR

Requirements:

- Possess SPM / STPM / Diploma in any field
- At least 1 year of working experience in related field
- Fresh graduates are encouraged to apply

30. FITTER

Requirements:

- Possess Certificate in Welding / Mechanical/ Fitting or equivalent
- At least 3 years of working experience in related field

BASED IN ESTATE LOCATIONS

31. ESTATE MANAGER

Requirements:

- Possess at least a Diploma in Agricultural Science / Forestry / Plantation Management
- Minimum 6 years of working experience in Executive and/or Managerial role in oil palm plantation

32. FIELD SUPERVISOR

Requirements:

- Possess SPM / SAVTI / Institute Pertanian Sarawak Certificate / ISP Certificates
- Minimum of 5 credits including Bahasa Malaysia, English & Mathematics is required for SPM holders
- Fresh school leavers are encouraged to apply
- Training will be provided for all successful candidates

33. SITE SUPERVISOR

Requirements:

- Possess at least a Diploma in Civil Engineering / Building / Construction Management or equivalent
- Minimum 5 years of working experience in building construction site supervision

BASED IN CLINIC IN BELURU AND MURUM REGION

34. MEDICAL ASSISTANT

Requirements:

- Possess Diploma in Medical Assistant or professional certificate & must be a Member of Medical Assistant Board Malaysia
- Preferably at least 2 years of working experiences in related field
- Fresh graduates are encouraged to apply

- i. Interested candidates are invited to submit a detailed resume stating qualification, experiences & expected salary attached together with academic certificates and results at the following email and link provided:-
- a. Recruitment Email Address: [**sop.hr-recruitment@sopb.com.my**](mailto:sop.hr-recruitment@sopb.com.my)
- b. SOPB Resume Deposit: [**http://www.sop.com.my/career/deposit-resume/**](http://www.sop.com.my/career/deposit-resume/) or you may scan the QR code at the page below.
- ii. Only **SHORTLISTED** candidates will be contacted for interviews.

Sarawak Oil Palms Berhad (7949-M)
No.124-126, Jalan Bendahara, P.O. Box 547, 98007 Miri, Sarawak.
Website: [**www.sop.com.my**](http://www.sop.com.my) E-mail: [**sop.hr-recruitment@sopb.com.my**](mailto:sop.hr-recruitment@sopb.com.my)

